Clayton St John CofE Primary School
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Headteacher: Mrs G Emsley Deputy Headteacher: Mrs L Allingham

Dear Parent / Carer

NEW - Leave of Absence E-Form for Parents

Bradford Council have launched a new **Leave of Absence E-Form** to simplify the process for families requesting term-time leave.

Parents no longer fill a paper copy of the absence request form obtained from your child's school.

The link to submit a leave of absence via the new e-form is https://www.bradford.gov.uk/LOAForm

This city-wide digital solution allows parents to submit one form for all children, regardless of which school they attend. Once submitted, the form is automatically shared with the relevant schools, enabling them to approve or reject the request and notify parents of the outcome. This approach reduces administrative workload for schools, ensures legal compliance, and improves consistency in communication with families.

Kind regards
Clayton St John Primary School

A member of the bdat family