Clayton St John CofE Primary School
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Executive Headteacher: Mrs E Lawley & Head of School: Mrs G Emsley

19th May 2021

Dear Parent/Carer

Please continue to support our staff with their school time routine and rules, as the children continue on their learning journey.

Please remember to line the children up in the morning in their class, and step to the side as they move into the classroom. A member of staff is always available at the bottom of the playground to take any messages you would like to pass on. If you have any concerns, questions or queries, our Reception teachers are always available to speak to on the phone when the children are not learning.

Could we just remind you that Reception doors open at 8.30am and close at 8.40am, the doors open at the end of day at 2.50pm and will close at 3pm so please try to arrive in the playground no earlier than 2.45pm, this will help ease the congestion at the gates for the children in other areas of school who are finishing.

Thank you for your understanding.

Miss Walker
Early Years Leader

A member of the bdat family